

# Maine Celtic Celebration, Inc.

## Vendor Information / Guidelines

**DATE, TIME & LOCATION:** The Celebration will take place on Saturday, September 18th from 9 am to dusk on the Steamboat Landing park, Belfast, Maine, (Directions are available upon request.)

**SPACE: Booth size 10' x 10' (Some flexibility available)**

**Cost: \$150**

**Electricity: (\$25 additional charge will apply)**

**Water: (\$10 additional charge will apply)**

Available electrical hookups and water connections are limited.

**SET UP TIME (General):** Friday after 10am or early Saturday morning before 9 am will be available for set up. Please have booth ready to open by 9 am Saturday and have transportation vehicles moved out of the area by 9 am. Please plan to stay open until dusk on Saturday (weather permitting).

**TRAILERS OR SALES WAGONS:** Must be on site by 4:00 pm Friday.

**BREAK DOWN TIME:** Booths may not be broken down any earlier than 30 minutes before closing time on Saturday unless there is an emergency or previous arrangements are made. This will allow people coming to the Celebration late to have the complete experience.

- If you need to leave early for a pre-arranged departure, your booth will be located in a less obtrusive spot to limit disruption to visitors.
- Vehicles will not be allowed on the site until after the event is over.

**REQUIREMENTS:** Bring your own tables/chairs and displays. Power at the site is limited. If you require electricity, depending on where you are located, you will need to provide your own heavy duty electrical cords. Power strips are highly recommended. No small gauge cords can be used for long distances.

\*\*\*If you require additional services from the electrician on site you will be responsible for any charges for additional cords or plugs and time.

**Belfast has a single use plastic bag ban. Please bring reusable or paper bags for purchased items.**

**IMPORTANT VEHICLE LOGISTICS: Unload cars, vans, trucks, etc. and move them off site immediately. Do not move your vehicles on to site until after the Celebration ends on**

## **Saturday and you have finished packing.**

**CLEAN UP:** Please be responsible about cleaning up your area, bagging trash and bringing it to the dumpsters located onsite. **Food vendors must take their used grease away with them for disposal.** Waste water should be disposed of responsibly, away from other vendors.

**APPLICATION:** Fill in ALL information & return with payment. Applications must be signed.

**ADVERTISING:** The Celebration is promoted on the Maine Celtic Celebration official website, through local media outlets, by the Belfast Chamber of Commerce, on Facebook, in print, and through social media. **We will be including vendor names in the Celtic Celebration newspaper insert, provided we have a completed application and payment in full prior to July 1, 2021.**

**The Maine Celtic Celebration reserves the right to exclude any items deemed inappropriate or obscene.**

- 1) A CERTIFICATE OF INSURANCE NAMING THE MAINE CELTIC CELEBRATION AS INSURED AND 2) APPROPRIATE SELLER'S INSURANCE CERTIFICATES MUST BE PROVIDED AS PART OF YOUR APPLICATION**

**SPECIAL NOTE:** This event is subject to state public health regulations. If the Celebration needs to modify or cancel the event, the Celebration will make proportional and commensurate refunds to Vendors who have already paid.

# Maine Celtic Celebration, Inc.

## Vendor Application

Date \_\_\_\_\_ Business name \_\_\_\_\_

Contact & Title \_\_\_\_\_

Address \_\_\_\_\_

E-mail \_\_\_\_\_ Bus phone \_\_\_\_\_

Web site \_\_\_\_\_ Cell \_\_\_\_\_

Tax ID Number \_\_\_\_\_

Brief description of types of items you will be offering for sale:

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### Cost:

**Booth size: 10 ft x 10 ft - \$150 (Please advise us if more space is needed.)**

**Electricity: (\$25 charge) \_\_\_\_\_**

**Water: (\$10 charge) \_\_\_\_\_**

**Total cost \_\_\_\_\_**

**\*\*\* PAYMENTS AFTER AUGUST 1 WILL BE ASSESSED A \$50.00 LATE FEE \*\*\***

**Items to be included with your application:**

**\_\_\_\_\_ INSURANCE ENDORSEMENT NAMING THE  
MAINE CELTIC CELEBRATION AS INSURED**

**\_\_\_\_\_ APPROPRIATE SELLER'S INSURANCE CERTIFICATES**

**\_\_\_\_\_ APPROPRIATE FOOD LICENSES & CERTIFICATIONS**

Completed application, check for fees and required paperwork should be submitted to The Maine Celtic Celebration, PO Box 122, Belfast, ME 04915 no later than August 1, 2021.

After that date, applications will be accepted depending on available space.

A \$50.00 LATE FEE WILL ASSESSED AFTER THAT DATE.

The Vendor space is provided for a full day period (Saturday Sept. 18<sup>th</sup>) and the vendor agrees to maintain the space for the full day.

Any questions or concerns, please contact Belle Ryan at [BelleRyanCo@gmail.com](mailto:BelleRyanCo@gmail.com) or at 207-505-8073

Refunds will be granted at 100% until August 1, 2021. After that, refunds are granted at our discretion.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_