

Maine Celtic Celebration, Inc.

Vendor Information / Guidelines 2023

DATE, TIME & LOCATION: The Celebration will take place on Friday, July 21, 2023 from 4 PM to dusk; Saturday, July 22, 2023 from 10 AM to dusk; and on Sunday, July 23, 2023 from 10 AM to 5 PM on both Belfast Common and Steamboat Landing, Belfast, Maine, (Directions are available upon request).

SPACE FEES:	Booth size	10' x 10'	10' x 20'	10' x 30'
	For profit	\$220	\$270	\$320
	Non profit	\$160	\$210	\$260

Electricity: (\$50 additional charge will apply)

Water: (\$10 additional charge will apply)

Available electrical hookups and water connections are limited.

SETUP TIME (General): Friday afternoon or early Saturday morning will be available for set up. **Please have transportation vehicles moved from the area and booths set up by 9 AM on Saturday and Sunday.** Opening on Friday afternoon at 4 PM is optional.

TRAILERS OR SALES WAGONS: Must be on site by 4:00 PM Friday.

BREAK DOWN TIME: Booths may not be broken down any earlier than 4:30 PM (30 minutes before closing time) on Sunday unless an emergency or previous arrangements are made. This will allow people coming late to have the complete experience.

- If you need to leave early for a pre-arranged departure, your booth will be located in a less obtrusive spot to limit disruption to visitors.
- Vehicles will not be allowed onto the site until after the event is over for the day.

PLEASE NOTE THAT BELFAST HAS AN ORDINANCE PROHIBITING SINGLE-USE PLASTIC BAGS AND POLYSTYRENE FOAM CONTAINERS.

REQUIREMENTS: Bring your own tables/chairs and displays. Power at the site is limited. If you require electricity, depending where you are located, you will need your own heavy-duty electrical cords. Power strips are highly recommended. No small gauge cords can be used for long distances.

*****If you require additional services from the electrician on site you will be responsible for any charges for additional equipment and time.**

IMPORTANT VEHICLE LOGISTICS: Arriving - Unload cars, vans, and trucks and move them off site immediately. Leaving - You may not move your vehicle on site until the Celebration ends and you have finished packing up. (Sunday 4:30 PM)

CLEAN UP: Please be responsible about cleaning up your area, bagging trash, and bringing it to the dumpsters on site. **Food vendors must take their used grease away with them for disposal.** Wastewater should be disposed of responsibly, away from other vendors.

APPLICATION: Fill in ALL information and return with payment. Applications must be signed.

ADVERTISING: The Celebration is promoted on the Maine Celtic Celebration official website, through local media outlets, by the Belfast Chamber of Commerce, on Facebook, in print, and through other social media. **We will include vendor names and descriptions in the Celebration on-site program provided we have a completed application and payment prior to June 1, 2023.**

The Maine Celtic Celebration reserves the right to not allow any items we deem as inappropriate.

APPROPRIATE SELLER'S CERTIFICATES MUST BE PROVIDED AS PART OF YOUR APPLICATION AND ALL VENDORS OF ALCOHOL AND FOOD MUST PROVIDE A CERTIFICATE OF INSURANCE NAMING THE MAINE CELTIC CELEBRATION AS INSURED.

SPECIAL NOTE: The event is subject to state and city public health regulations. If the Celebration is required to cancel or modify the event, the Celebration will make proportional and commensurate refunds to Vendors who have already paid.

Maine Celtic Celebration, Inc. Vendor Application 2023

Date _____

Business name _____

Contact & Title _____

Address _____

E-mail _____ Bus phone _____

Web site _____ Cell _____

Tax ID Number _____

Brief description of types of items or information you will be offering:

Fees:

Booth size:	10' x 10'	10' x 20'	10' x 30'	
For profit	\$220	\$270	\$320	_____
Non-profit	\$160	\$210	\$260	_____
			Electricity: (\$50 charge)	_____
			Water: (\$10 charge)	_____
			TOTAL	_____

Make checks payable to Maine Celtic Celebration.

Items to be included with your application:

- _____ **APPROPRIATE SELLER'S CERTIFICATE**
- _____ **INSURANCE ENDORSEMENT NAMING THE MAINE CELTIC CELEBRATION AS INSURED (food and alcohol vendors)**
- _____ **BOARD OF HEALTH CERTIFICATES/PERMIT (food vendors only)**

Completed application, payment, and required paperwork must be submitted to

The Maine Celtic Celebration
Attn: Michele Cooklin
PO Box 122
Belfast, ME 04915

no later than June 1, 2023. After that date, applications will be accepted depending on available space.

A \$50.00 LATE FEE WILL BE ASSESSED AFTER JUNE 1, 2023.

The Vendor space is provided for a two full day period (Saturday & Sunday) and the vendor agrees to maintain the space for both days. Operation on Friday afternoon is optional.

For any questions or concerns, please contact Michele Cooklin at MaineCelticCelebrationBelfast@gmail.com.

Refunds will be granted at our discretion.

Signature: _____

Print Name: _____

Business Name: _____